



Arlington County Civic Federation

BOARD OF DIRECTORS MEETING MINUTES, WEDNESDAY MARCH 15, 2026

Attendees	Board Role	In Attendance? Yes or No
Nick Giacobbe	President	Yes
Jean Henceroth	Vice President	No
Richard McNamara	Secretary	Yes
Ben Watts	Treasurer	Yes
David R Smith	Board Chair	Yes
John Ford	Board Member	Yes
Matt Gloudeman	Board Member	No
Allan Gajadhar	Board Member	Yes
Dave Schutz	Board Member	Yes
Jackie Snelling	Board Member	Yes
Michael McMenamin	Board Member	Yes
John Synder	Board Member	No
Ron Haddox	Board Member	No
Percentage of Board Members in Attendance:		69%
50% required to achieve quorum.		
Other Attendees	Role	In Attendance? Yes or No
Lois Koontz	Observer	No

Discussion Topic	POC	Discussion
Welcome and Call to Order	David Smith	Opened at 5:35 p.m. established quorum
Approve Previous Month Minutes	David Smith	The March minutes were approved by acclamation.
General Timeline (Quick Review)	David Smith	See Appendix A.
Action Item Review	David Smith	No actions closed, however a discussion ensued regarding notification to organizations. A recommendation was put forward to update the bylaws to provide flexibility to struggling organizations. Mike McMenamin took the action to put forth a formal recommendation.



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		<p>Other new action items:</p> <ul style="list-style-type: none"> • David will finalize membership roster and ask Adam to revise website • Jackie/Nick will coordinate on the Wreath for Police • Need volunteers for the Arlington 250 booth on May 9
President's Report	Nick Giacobbe	<p>March Meeting - went well. Todd did a great job. Impressed with the video/audio at VHC.</p> <p>April Meeting – Will focus on wellness for about an hour, then vote on transportation resolution.</p> <p>Faith in Housing Bill (SB388) –Letter sent to the governor identifying our concerns and asking for adjustments related to local authority. This ties back to our previous CivFed positions/engagement on authority for local government.</p> <p>Nelly Custis School - hearing this Wed on the draft local historic designation for Nelly Custis.</p> <p>Arlington 250 - We've had a few presentations, Duke asked us to have a CivFed table at the May 9 event (probably all afternoon). We'd need to dig through our archives to support. Portia Clark has the current cup.</p>
Nominations and Awards (TBD)	John Ford	Committees have meet and moving forward.
Secretary's Report - Review of members	Dick McNamara / Allen Norton	<p>Current Stats of Orgs</p> <p>71 member orgs</p> <ul style="list-style-type: none"> • 1 dues paid/not certified (Rotary) + • 1 not paid/certified (Spout Run Homeowners) - have now paid • 2 not paid/not certified but in communication (Forest Glen (paid), Woodmont) <p>75 TOTAL Orgs (note we'll need to update our website)</p> <p>Left CivFed this year:</p>



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		<ul style="list-style-type: none"> • EQUALITY NOVA - non-responsive - termination email sent - Smith follow up with McBeth • Gaslight - non-responsive - termination email sent • African American Leadership Council - not renewing • Arlingwood - CA is inactive • Buckingham - CA is inactive
Treasurer's Report	Ben Watts	Ben reviewed current budget and recent payments.
Comms Committee Update	Ron Haddox/Etc	Nothing to report
Membership Committee Update	Jackie Snelling	<p>Potomac Yard - Reached 20-member threshold, established bylaws, should be ready to come to the membership committee fairly soon.</p> <p>Jackie requested volunteers for the review committee for Potomac Yards. Volunteers were Dave S, Allan G, Allan N (TBD), Jackie</p> <p>Woodmont - still struggling, at 10 members, need to get to 20.</p> <p>Motion made to give Woodmont until March 31st to get their organization re-established. Motion carried unanimously.</p> <p>Cherrydale - A Cherrydale delegate sent a notice for incorporation of an area into Cherrydale that is completely surrounded by Cherrydale. The Cherrydale VP submitted a letter. What was requested does not meet the rules for boundary change. Jackie sent current procedure. The parties involved have agreed to make updates.</p>
Newsletter Plan	Allan Gajadhar	<p>Articles due Mar 30, sent on Apr 4th, Meeting on the 14th</p> <ul style="list-style-type: none"> • Wellness Panel - Allan • President's Report - Nick • Transportation Resolution - updated version from Nicole • Call for candidates – John • Banquet – Jean • Ranked Choice + Signage in public right away - Dave



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Around the Room	All	<ul style="list-style-type: none"> • Dick - Heard that over 11,000 students would be coming off the roll between Arlington, Alexandria, and Falls Church - our Schools Committee will be discussing this topic this coming week. Regarding Faith in Housing - noted that we sent a letter to county board - we pushed for local authority, bill on Governor's desk. Either our housing or P&Z would have the lead on this topic. CA's gathering to discuss this topic and determine approach for communications with the governor. • John - Regarding Faith in Housing - liked that CivFed was active on this topic, CivFed is a logical venue for topics like this. • Mike - Need guidance on whether we'll add Public Safety topic to upcoming GM meeting. Discussion ensued on whether we could fit into June . • Dave - Discussed redistricting - Nick indicated he's invited a superset of candidates, will cull the list based upon redistricting vote. Michael Beer recommended a resolution regarding Advisory Neighborhood Commissions. • Ben - NTR • Jackie - NTR • Nick - Session ended last night, back April 23rd • Allan - NTR
Meeting Adjourn	David Smith	Meeting was called for adjourn at 6:55 p.m.

Submitted by: David R. Smith, Board Chair on 4/5/2026



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Appendix A - General Timeline

Month	Key Activity	Typical Payments	Meeting Focus
July	Select Board Chair Fair Prep Submit State Corp Commission Annual Report, pay registration Report, pay registration File income tax Finished/written Committee, Board, and President annual report	Constant Contact Website Mx/Domain/Mail Server County Fair Booth Virginia State Corp (update officers) Vimeo	No GM
August	Fair Approve Budget Plan Outreach to candidates for Sept candidate forum Consolidate follow-up from prior year, and plan for the year	Picnic Space rental	No GM
September	Picnic Generate input/priorities to Legislative/Board plan Kickoff member cert and dues	Zoom Insurance	Annual Candidates Forum
October	Kickoff CivFed County budget inputs (TBR) Identify Bank Audit Team		
November	Member Cert Complete Member Dues Complete		County Manager Round Table
December	Elect Awards Committee (check bylaws)	Pair Networks	Meeting with County Manager
January	Complete Bank Audit	USPS PO Box	
February			Meeting (work session) with County Board
March	Elect Nominating Committee (90-120 days prior to election)		School Board and Superintendent
April	Annual Banquet (TBR)	Banquet	Wellbeing, Transportation Resolution
May	Publish Nominating committee progress	Wreath for Police	Student Forum (Will not happen this year) Candidate's Panel (as necessary)



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			County Manager Round Table
June	Committee, Board, and President annual report presentation	Awards Photographer Constant Contact	Annual Meeting, Election Meeting with School Board? New Board meets with the County Manager